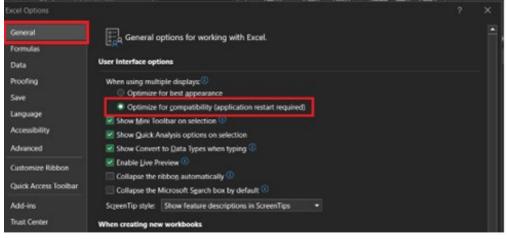


Steps to Enable Macros and ActiveX Settings in Microsoft Excel

(Macros-enabled NRCS-CPA-52 Worksheet)

- 1. Open the Microsoft Office Excel application.
- 2. Click on the "File" tab in the top left corner of the screen.
- 3. Click on "Options" at the bottom of the menu on the left-hand side.
- 4. In the "General" section, select "Optimize for Compatibility" radio button.



- 5. Next, click on "Trust Center".
- 6. Click on the "*Trust Center Settings*" button in the right-hand pane.

Excel Options			?	×
General	Help keep your documents safe and your computer secure and healthy.			-
Formulas				
Data	Security & more			
Proofing	Visit Office.com to learn more about protecting your privacy and security.			
Save	Microsoft Trust Center			
Language	Microsoft Excel Trust Center			
Accessibility				
Advanced	The Trust Center contains security and privacy settings. These settings help keep your computer secure. We recommend that you do not change these settings.	<u>T</u> rust Cent	er Setting:	S
Customize Ribbon				
Quick Access Toolbar				
Add-ins				
Trust Center				

7. In the "*Trust Center*" window, click on "*Macro Settings*", and select the option to "*Enable VBA Macros*...". (See Examples below)

Trust Center		Trust Center				
Trusted Publishers Trusted Locations	Macro Settings	Trusted Publishers	Macro Settings			
Trusted Documents Trusted Add-in Catalogs	Disable VIA gacros without notification Disgble VBA macros with notification Disgble VBA macros excent disatally started macros	Trusted Locations Trusted Documents	Disable all macros without notification Disable all macros with notification			
Add-ins ActiveX Settings	Egable VBA macros (not recommended; potentially dangerous code can run)	Trusted Add-in Catalogs	Disable all macros except digitally signed macros			
Macro Settings	Enable Egori 4.0 macros when VBA macros are enabled	ActiveX Settings	Enable all macros (not seconimended; potentially dangerous code can run) Developer Macro Settings			
Protected View	Developer Macro Settings	Macro Settings				
Message Bar	That access to the VBA project object model	Protected View	Trust access to the YBA project object model			

8. In the "*Trust Center*" window, click on "*ActiveX Settings*", and the option to "*Enable all controls without restrictions and without prompting...*". (See Example below)

Trust Center	? X
Trusted Publishers	ActiveX Settings for all Office Applications
Trusted Locations	Disable all controls without notification
Trusted Documents	Prompt me before enabling Unsafe for Initialization (UFI) controls with additional restrictions and Safe for
Trusted Add-in Catalogs	Initialization (SFI) controls with minimal restrictions
Add-ins	Prompt me before enabling all controls with minimal restrictions
ActiveX Settings	Enable all controls without restrictions and without prompting (not recommended; potentially dangerous controls can run)

- 9. Click "OK" to save the changes.
- 10. Lastly, in the "*Trust Center*" window, click on "*Trusted Locations*", and then "*Add new location...*". In the new window, set the Path to: C:\ and check the "*Subfolders of this location are also trusted*" box (See Example below). Make sure to save and always open the macros-enabled worksheet from the C: drive. Click "OK".

Trust Center			? X		
Trusted Publishers	Trusted Locations			To add the S:	as a Trusted
Trusted Locations	Warning: All these locations are treated a	as trusted sources for opening files. If you chang	e or add a location. make	Location, you	
Trusted Documents	sure that the new location is secure.				
Trusted Add-in Catalogs	Path	Description	Date Modified ▼	check "Allow	
Add-ins	User Locations C:\		5/23/2023 3:27 PM	locations on n	ny network"
ActiveX Settings			J/25/2025 5.27 PM	box first. Ther	n click "Add a
Macro Settings	P Microsoft Office Trusted Location	? ×		new location"	the same as
Protected View	Warning: This location will be treated as a change or add a location, make sure that			described for	the C:\.
Message Bar	Path:				(
External Content	C:\				
File Block Settings		Browse			
Privacy Options	Subfolders of this location are also true	usted			
Form-based Sign-in	Description:				
	Date and Time Created: 5/23/2023 3:27	PM			
		OK Cancel			
	<u>Paul.</u> Description:				
	Description.				
	Date Modified: 5/23/2023 3:27 PM				
	Sub Folders: Allowed	Add new location	<u>R</u> emove <u>M</u> odify		
	Allow Trusted Locations on my netwo		<u> <u>R</u>emove</u> <u>M</u> ouny		
	Disable all Trusted Locations				
			OK Cancel		

Steps to Integrate CART-Results into Macros-enabled NRCS-CPA-52 Worksheet

- 1. Navigate to the client's CART-Results page in CART.
- 2. In the Table View, copy the entire table, beginning with the heading through the last row. Going beyond the table will invalidate the copy/paste functionality.

Table view	Graph view									
Results										
Category	Resource Concorne Copy	Components	Existing	Existing	Existing Total Ctrl+C	Existing Total Override	Planned Practices	Planned Total	Planned Total Override	Threshold
Degraded plant	Pla Copy link to		ory Resource Concerns Co	mponents Existing			7.6	7.6 🔺	Ξ.	50
condition	Pla and Inspect composition	composition	_		_		12	12 🔺		50
	Feed and forage balance	Feed and forage balance	O	0	0		3	3 🔺		50
Livestock production	Inadequate livestock shelter	Inadequate livestock shelter	O	٥	0 🔺		O	0 🔺		50
limitation	Inadequate livestock water quantity, quality and distribution	Inadequate livestock water quantity, quality and distribution	O	O	0▲		36.5	36.5 🛕		50

3. In the CART-Results tab, press the "Paste CART Results" button.

United States Department of Agriculture	0		CART	-Resource Conc	erns Re	sults				Version: #2023 (1.00) Appendix A	
2 In the Table View 3. In the CART-Resul 4. Verify resource of 5. Analyze resource 6. Describe short-ter	Instructions Navigate to the client's CART-Results page in CD. In the Table View, copy the entire table, starting with the heading through the last row. In the CART-Results tab, press the "Parte CART Results" Verify resource content selected in CART have been populated in Section F. Analyze resource condition in Section F (edit cells as needed) Describe short-term, long-term, and cumulative effects for each Alternative at the Category-level, in Section I.										
(Analyze a	nd record the condition for each	F. Resource Concerns and identified and/or assessed Soil,		rk Conditions nimals, and Energy (SWAPAE) r	esource conc	ern category.			I. Effects of Alternatives		
Resource Concern Category	Resource Concern	Resource Concern Component	CART-Existing Condition	CART-Planned Practices Effects	Planning Criteria	Existing Override	Planned Override	No Action Amount, Status, Description (Document both short and long term impacts)	Alternative 1 Amount, Status, Description (Document both short and long term impacts)	Alternative 2 Amount, Status, Description (Document both short and long term impacts)	

4. Verify resource concerns selected in CART have been populated in Section F within the "CART-Results" tab.

United States Department of Agriculture	CART-Resource Concerns Results												
1. Navigate to the c 2 In the Table View 3. In the CART-Resu 4. Verify resource c 5. Analyze resource 6. Describe short-te Category-level, in	CART-Planned Practices Effec Substantial Improvement: 4 Moderate Improvement: 39 - Slight Improvement: 19 - 0 No Improvement: 1	0> () 20 () 0.1 ()	R	te CART R Clear She eturn to CP Workshee	et A-52	Client Name: Conservation Plan ID # Program Authority : Identification # CART-Assessment ID:	<u>Client/Plan</u>	Information:					
(Analyze a	and record the condition for each	F. Resource Concerns and identified and/or assessed Soil,			PAE) re	esource conce	ern category.			I. Effects of Alternatives			
									No Action	Alternative 1	Alternative 2		
Resource Concern Category	Resource Concern	Resource Concern Component	CART-Existing Condition	CART-Planned Pract Effects	ices	Planning Criteria	Existing Dverride	Planned Override	Amount, Status, Description (Document both short and long term impacts)	Amount, Status, Description (Document both short and long term impacts)	Amount, Status, Description (Document both short and long term impacts)		
Degraded plant	Plant productivity and health	Plant productivity and health	Not Met	Slight Improvement	0	Not Met							
E.C.	Plant structure and composition	Plant structure and composition	Not Met	Slight Improvement	0	Not Met							
	Feed and forage balance	Feed and forage balance	Not Met	Slight Improvement	0	Not Met							
Livestock production	Inadequate livestock shelter	Inadequate livestock shelter	Not Met	No Improvement	Ó	Not Met							
limitation	Inadequate livestock water quantity, quality and distribution	Inadequate livestock water quantity, quality and distribution	Not Met	Moderate Improvement	•	Not Met							

5. Analyze resource condition in Section F (edit cells as needed).

United States Department of Agriculture												
1. Navigate to the o 2 In the Table View 3. In the CART-Rest 4. Verify resource o 5. Analyze resource 6. Describe short-to Category-level, in	last row.	CART-Planned Practices Effects Substantial Improvement: 40 Moderate Improvement: 39 - 2 Slight Improvement: 19 - 0. No Improvement: 0			Paste CART Results Clear Sheet Return to CPA-52 Worksheet		Client Name: Conservation Plan ID # : Program Authority : Identification # : CART-Assessment ID:		Information:			
(Analyze a	and record the condition for each	F. Resource Concerns and identified and/or assessed Soil,			AE) res	source conce	ern category.			I. Effects of Alternatives		
									No Action	Alternative 1	Alternative 2	
Resource Concern Category	Resource Concern	Resource Concern Component	CART-Existing Condition	CART-Planned Practic Effects	es	Planning Criteria	Existing Override	Planned Override	Amount, Status, Description (Document both short and long term impacts)	Amount, Status, Description (Document both short and long term impacts)	Amount, Status, Description (Document both short and lon term impacts)	
Degraded plant	Plant productivity and health	Plant productivity and health	Not Met	Slight Improvement	0	Not Met						
DC .	Plant structure and composition	Plant structure and composition	Not Met	Slight Improvement	0	Not Met						
	Feed and forage balance	Feed and forage balance	Not Met	Slight Improvement	0	Not Met	2227.					
Livestock production	Inadequate livestock shelter	Inadequate livestock shelter	Not Met	No Improvement	0	Not Met						
limitation	Inadequate livestock water quantity, quality and distribution	Inadequate livestock water quantity, quality and distribution	Not Met	Moderate Improvement	9	Not Met						

6. For each Alternative in Section I, describe both short-term and long-term effects at the Resource Concern Category-level.

United States Department of Agriculture	CART-Resource Concerns Results												
2 In the Table View 3. In the CART-Resu 4. Verify resource of 5. Analyze resource	client's CART-Results page in CD w, copy the entire table, starting ults tab, press the "Paste CART I concerns selected in CART have e condition in Section F (edit cel erm, long-term, and cumulative n Section I.	; with the heading through the Results" button. been populated in Section F. Is as needed)	last row.	CART-Planmed Practices Effects Legend Paste CART Results Substantial Improvement: 40 > O Clear Sheet Moderate Improvement: 19 - 0.1 O Return to CPA-52 No Improvement: 0 < O Worksheet			Client Name: Conservation Plan ID # : Program Authority : Identification # : CART-Assessment ID:	<u>Client/Plan</u>	Information:				
(Analyze a	and record the condition for each	F. Resource Concerns and identified and/or assessed Soil,			resource c	oncern category.			I. Effects of Alternatives				
								No Action	Alternative 1	Alternative 2			
Resource Concern Category	Resource Concern	Resource Concern Component	CART-Existing Condition	CART-Planned Practices Effects	Plannir Criteri	•	Planned Override	Amount, Status, Description (Document both short and long term impacts)	Amount, Status, Description (Document both short and long term impacts)	Amount, Status, Description (Document both short and long term impacts)			
Degraded plant	Plant productivity and health	Plant productivity and health	Not Met	Slight Improvement	Not Me	et							
condition	Plant structure and composition	Plant structure and composition	Not Met	Slight Improvement	Not Me	et	-						
	Feed and forage balance	Feed and forage balance	Not Met	Slight Improvement	Not Me	et							
Livestock production	Inadequate livestock shelter	Inadequate livestock shelter	Not Met	No Improvement	Not Me	et							
limitation	Inadequate livestock water quantity, quality and distribution	Inadequate livestock water quantity, quality and distribution	Not Met	Moderate Improvement	Not Me	et							