

**ENTITY APPLICATION for a REGIONAL CONSERVATION PARTNERSHIP PROGRAM (RCPP)  
 ENTITY-HELD EASEMENT PROGRAM AGREEMENT**

<b>This is an Entity Application for an RCPP Entity-Held Easement Program Agreement that is a Supplemental Agreement under an RCPP Programmatic Partnership Agreement (the "PPA")</b>	
<b>Section A: Agreement Information</b>	
<b>1. PPA Number:</b>	<b>2. Name of the Lead Partner on the PPA:</b>
<b>3. Application Date:</b>	<b>4. State:</b>
<b>5. List all applicable Conservation Values for this Project (from PPA):</b>	
<b>6. RCPP Program Agreement Number:</b> AGENCY USE ONLY	<b>7. RCPP Program Agreement Type (select one):</b> AGENCY USE ONLY RCPP Classic Alternative Funding Arrangement (AFA)

<b>Section B: Primary Applicant Information</b>		
<b>Applying as an Eligible Entity<sup>i</sup> to Hold an RCPP Conservation Easement<sup>ii</sup> (RCPP Easement)</b>		
<b>1. Name - Applicant Eligible Entity:</b>	<b>2. Telephone - Applicant Eligible Entity:</b>	
<b>3. Address - Applicant Eligible Entity:</b>	<b>4. Email - Applicant Eligible Entity:</b>	
<b>5. Tax Identification Number (TIN) - Applicant Eligible Entity:</b>	<b>6. Applicant Eligible Entity Type:</b> State Government Local Government Indian Tribe Nongovernmental Organization <sup>i</sup>	
<b>7. Dun and Bradstreet Data Universal Numbering System (DUNS) Number - Applicant Eligible Entity:</b>  _____ <i>If you do not have a DUNS number information is available at <a href="http://fedgov.dnb.com/webform">http://fedgov.dnb.com/webform</a>.                  To register with SAM, go to <a href="https://www.sam.gov/">https://www.sam.gov/</a></i>		
<b>8. Do you have entity records established with the appropriate USDA service center agency?</b> <i>If no, you must establish them with the appropriate USDA service center agency prior to submitting this application</i>	<input type="radio"/> Yes	<input type="radio"/> No
<b>9. Do you have the authority and capability to acquire, manage, and enforce conservation easements?</b>	<input type="radio"/> Yes	<input type="radio"/> No
<b>10. How many eligible entity staff are dedicated to monitoring and easement stewardship?</b>	_____	

<b>Section C: ADDITIONAL ELIGIBLE ENTITIES:</b> Complete for each additional Eligible Entity that will be party to the RCPP Entity-Held Easement Program Agreement <i>(attach additional pages as needed)</i>			
<b>1. Name - Additional Eligible Entity:</b>			
<b>2. TIN - Additional Eligible Entity:</b>	<b>3. Additional Eligible Entity Type:</b>		
<b>4. DUNS Number - Additional Eligible Entity:</b>  _____	<input type="radio"/> State Government <input type="radio"/> Local Government <input type="radio"/> Indian Tribe <input type="radio"/> Nongovernmental Organization		
<i>If you do not have a DUNS number information is available at <a href="http://fedgov.dnb.com/webform">http://fedgov.dnb.com/webform</a>. To register with SAM, go to <a href="https://www.sam.gov/">https://www.sam.gov/</a></i>			
<b>5. Do you have entity records established with the appropriate USDA service center agency?</b> <i>If no, you must establish them with the appropriate USDA service center agency prior to submitting this application</i>	<input type="radio"/> Yes	<input type="radio"/> No	
<b>6. Do you have the authority and capability to acquire, manage, and enforce conservation easements?</b>	<input type="radio"/> Yes	No	
<b>7. How many eligible entity staff are dedicated to monitoring and easement stewardship?</b>	_____		
<b>Signature of Authorized Eligible Entity Representative</b>			

<b>Section D: CO-HOLDERS<sup>v</sup></b> Complete for each legal entity that may be identified as a co-holder (grantee) on the RCPP conservation easement deed for any parcels <sup>vi</sup> associated with this application and is not listed in Section B or C as an Eligible Entity <i>(attach additional pages as needed)</i>			
<b>1. Name - Co-holder Legal Entity:</b>			
<b>2. TIN - Co-holder Legal Entity:</b>	<b>3. DUNS Number - Co-holder Legal Entity:</b>		
(Optional) Signature of Co-holder Legal Entity Authorized Representative			
<b>4. Name - Co-holder Legal Entity:</b>			
<b>5. TIN - Co-holder Legal Entity:</b>	<b>6. DUNS Number - Co-holder Legal Entity:</b>		
(Optional) Signature of Co-holder Legal Entity Authorized Representative			
<b>7. Name - Co-holder Legal Entity:</b>			
<b>8. TIN - Co-holder Legal Entity:</b>	<b>9. DUNS Number - Co-holder Legal Entity:</b>		
(Optional) Signature of Co-holder Legal Entity Authorized Representative			

<b>Section E: THIRD-PARTY RIGHT HOLDERS<sup>vii</sup></b> <b>Complete for each legal entity that will hold a third-party right, contingent right, or any other real property interest in an RCPP Easement on any parcels that may be associated with this application and is not listed in section B, C, or D.</b> <i>(attach additional pages as needed)</i>	
<b>1. Name – Third-Party Holder Legal Entity:</b>	
<b>2. TIN - Third-Party Holder Legal Entity:</b>	<b>3. (Optional) DUNS Number - Third-Party Holder Legal Entity:</b>
(Optional) Signature of Third-Party Holder Legal Entity Authorized Representative	
<b>4. Name - Third-Party Holder Legal Entity:</b>	
<b>5. TIN - Third-Party Holder Legal Entity:</b>	<b>6. (Optional) DUNS Number - Third-Party Holder Legal Entity:</b>
(Optional) Signature of Third-Party Holder Legal Entity Authorized Representative	

<b>The Terms and Certifications below are applicable to applications for all Entity Held RCPP Easement Agreements:</b>
<p>Each identified Eligible Entity has reviewed the RCPP Entity-Held Easement Program Agreement which is a Supplemental Agreement to the RCPP PPA identified above. The RCPP Entity-Held Easement Program Agreement stipulates the terms and conditions under which the Eligible Entity may be permitted to use RCPP cost-share assistance for the purchase of RCPP Easements. Each Eligible Entity agrees to participate in RCPP if NRCS and the Eligible Entity enter into an RCPP Entity-Held Easement Program Agreement. However, nothing in this application obligates the United States or an Eligible Entity to purchase all or any of the RCPP Easements identified on the Parcel Sheets associated with this entity application. To identify future roles should this application be funded, an Eligible Entity may hereafter be also be referred to as "Participant." Participants understand that acquiring an RCPP Easement without satisfying the requirements set forth in the terms of the applicable RCPP Entity-Held Easement Program Agreement and the associated Parcel Contract causes the easement to be ineligible for RCPP cost-share assistance.</p> <p>It is the responsibility of the Participants to provide accurate data to support all items addressed in this application at the request of NRCS. Participants acknowledge that NRCS is relying upon the veracity of the information submitted for purposes of awarding Federal funds and that the submittal of false information may be subject to criminal or civil fraud statutes.</p> <p>Participants must be registered in the System for Award Management (SAM) before submitting this application and must provide a valid Dun and Bradstreet Data Universal Numbering System (DUNS) number on this application. Each Participant must maintain active SAM registration with current information at all times during which it has an active application for funding under consideration and at all times for the duration of any RCPP Program Agreements entered into under the program. NRCS may not enter into an RCPP Entity-Held Easement Program Agreement with an Eligible Entity until all applicable DUNS and SAM requirements have been met. If an Eligible Entity has not fully complied with these requirements by the time NRCS is ready to enter into the RCPP Entity-Held Easement Program Agreement, NRCS may determine that the Eligible Entity is not qualified to receive an RCPP Entity-Held Easement Program Agreement.</p> <p>The Participant certifies that all highly erodible land conservation/wetland conservation, adjusted gross income certifications, and member information for each Landowner of record for each parcel associated with this entity application are on file with the appropriate USDA service center agency and are up to date.</p>

<b>PRIMARY APPLICANT ELIGIBLE ENTITY CERTIFICATION AND SIGNATURES:</b> <i>Primary Applicant Eligible Entity identified in Section B must complete the following section</i>		<b>Check Each Box</b>
I certify that the Applicant Eligible Entity has the resources necessary to acquire, monitor, manage, and enforce the RCPP Easements being applied for and acknowledge that additional documentation to substantiate this may be required to receive Federal cost-share assistance.		<input type="checkbox"/>
I have received and reviewed a copy of the required RCPP Entity-Held Easement Program Agreement and associated attachments and understand that the terms of the RCPP conservation easement deed must (1) address the conservation values set forth in Section A above and (2) address the provisions required as a condition of participation in RCPP as identified in the RCPP Entity-Held Easement Program Agreement.		<input type="checkbox"/>
<b>Signature of Applicant Eligible Entity Authorized Representative</b>		<b>Date</b>

i **Eligible Entity** means a State or local government, Indian Tribe, or nongovernmental organization authorized to hold conservation easements that NRCS has determined meet the applicable requirements of 7 CFR part 1468 and has a land protection program that purchases easements for the purposes of protecting the stated Conservation Values. An **Eligible Entity** must be identified as a holder (grantee) on an RCPP conservation easement deed acquired on any parcels that may be associated with this application. An **Eligible Entity** is considered a participant in RCPP, must be party to the RCPP Entity Held Easement Agreement, may receive direct payment of RCPP cost-share funds, and must have current registration in DUNS and SAM.

ii **RCPP conservation easement** means an easement or other interest in eligible land that is conveyed for the purposes of restoration, protection, enhancement, management, maintenance, and monitoring of the specified Conservation Values of the land, such as benefits to soil, water, wildlife, agricultural land, and related natural resources.

iii **Co-Holder** is any legal entity identified as a co-holder (grantee) in an RCPP conservation easement deed held by an Eligible Entity on a parcel associated with this application. A **Co-holder** is not considered a participant in RCPP and may not receive a direct payment of RCPP cost-share funds; however, a **Co-holder** is a beneficiary of such Federal funds and therefore must acknowledge their agreement to comply with the terms of an RCPP Entity-Held Easement Agreement and must have current registration in DUNS and SAM.

iv **Parcel** means the defined area of eligible land, as determined by NRCS, to be protected by an RCPP Easement.

v **Third-Party Right Holder** is any legal entity that is not identified as a grantee but is instead identified as a holder of a third-party right, contingent right, or any other real property interest in an RCPP easement deed held by an Eligible Entity on a parcel associated with this application. A **Third-Party Right Holder** is not considered a participant in RCPP, may not receive a direct payment of RCPP cost-share funds, is not a beneficiary of the Federal funds, and is not required to be registered in DUNS and SAM.

### **NONDISCRIMINATION STATEMENT**

In accordance with Federal civil rights law and U.S. Department of Agriculture (USDA) civil rights regulations and policies, the USDA, its Agencies, offices, and employees, and institutions participating in or administering USDA programs are prohibited from discriminating based on race, color, national origin, religion, sex, gender identity (including gender expression), sexual orientation, disability, age, marital status, family/parental status, income derived from a public assistance program, political beliefs, or reprisal or retaliation for prior civil rights activity, in any program or activity conducted or funded by USDA (not all bases apply to all programs). Remedies and complaint filing deadlines vary by program or incident.

Persons with disabilities who require alternative means of communication for program information (e.g., Braille, large print, audiotope, American Sign Language, etc.) should contact the responsible Agency or USDA's TARGET Center at (202) 720-2600 (voice and TTY) or contact USDA through the Federal Relay Service at (800) 877-8339. Additionally, program information may be made available in languages other than English.

To file a program discrimination complaint, complete the USDA Program Discrimination Complaint Form, AD-3027, found online at [How to File a Program Discrimination Complaint](#) and at any USDA office or write a letter addressed to USDA and provide in the letter all of the information requested in the form. To request a copy of the complaint form, call (866) 632-9992. Submit your completed form or letter to USDA by: (1) mail: U.S. Department of Agriculture, Office of the Assistant Secretary for Civil Rights, 1400 Independence Avenue, SW, Washington, D.C. 20250-9410; (2) fax: (202) 690-7442; or (3) email: [program.intake@usda.gov](mailto:program.intake@usda.gov).

USDA is an equal opportunity provider, employer, and lender.

#### **PRIVACY ACT STATEMENT**

The following statements are made in accordance with the Privacy Act of 1974 (U.S.C. 522a). Furnishing this information is voluntary; however, failure to furnish correct, complete information will result in the withholding or withdrawal of such technical or financial assistance. The information may be furnished to other USDA agencies, the Internal Revenue Service, the Department of Justice, or other State or Federal law enforcement agencies, or in response to orders of a court, magistrate, or administrative tribunal.

This information collection is exempted from the Paperwork Reduction Act under 16 U.S.C. 3801 note and 16 U.S.C. 3846.